JENNIFER TYLENDA

NCIDO NO. 024371 RS 285277

Studio id

PROFESSIONAL SOFTWARE SKILLS

Microsoft Office Revit AutoCAD Sketchup Configura CET Designer CAP 20/20 Canva InDesign Photoshop **CRM** Systems

DISTINCT TRAITS

Innovative Reliable & Professional Organized Machine **Team Player** Fast Learner Motivated & Motivational Resilient Strategic Determined **Results** Driven

ORGANIZATION LEADER

IFMA, Program Chair CREW, Program Committee ASID, Professional Member BOMA, Member PGH Tech Council, Member LaRoche Advisory Board

"You are what you repeatedly do. Excellence, then, is not an act, but a habit"

~Aristotle

CONTACT

in

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studioidpgh.com

EDUCATION

BACHELOR OF SCIENCE, INTERIOR DESIGN LaRoche University | 2003 CIDA & NASAD ACCREDITED

REAL ESTATE SALES Northwood Career Growth | 2004

WORK EXPERIENCE

OWNER, INTERIOR DESIGNER + REALTOR

Studio id & Coldwell Banker Real Estate | Current Responsibilities Include:

- Engage in business development and marketing activities including creation and maintenance of website and social media in order to secure new clients within residential and commercial markets for interior design and real estate
- Creation of all business and interior design documents including proposal contracts, design guides, budgets, floor plans, and contractor bid docs
- Design and Project Manage all projects from inception through completion

SENIOR INTERIOR DESIGN & BUSINESS DEVELOPMENT MANAGER ae7 | 2018 - April 2019

Responsibilities Include:

- Plan and direct utilization of domestically focused staff including designers and associate architectural project managers within corporate, retail F&B, emerging growth & healthcare vertical markets, through effective scheduling, mentorship, and deployment of design related software tools
- Engage in business development & marketing strategies for all disciplines and overall firm strengths
- Responsible for domestic fee achievements including individual, regional and national contracts with more than 1/2 million dollars in current and potential revenue in under 1 year
- Generate, present and maintain communication through client presentations, proposals, schedules, budgets, consultant contracts & RFP responses
- Firm representation within industry organizations to strengthen business relationships with consultants, CRE community, property managers future clients, colleagues, and, students

DIRECTOR OF DESIGN SOLUTIONS

Franklin Interiors | 2010 - 2018 Responsibilities Include:

- Engage in leadership group functions including bi-weekly strategy meetings and annual strategic planning consisting of budgeting, & company objectives
- Engage with executive clients, design community and CRE firms utilizing strategic design and business development skills in order to differentiate Franklin Interiors from the competition by providing valued solutions and strengthening the business relationship
- Plan and direct utilization of design staff including 13 designers, ranging from associate designer to senior designer, within all positioned vertical markets including Corporate, Education, & Healthcare through effective scheduling and deployment of design related software tools
- Specialties include, real estate compression & optimization, technology integration, turn-key solutions including demountable walls, and visualization through high quality rendering
- Projects ranging in size from 100 to 250,000+ square feet for newly designed. renovated and/or expanded commercial buildings

INTERIOR DESIGNER/CONTRACTOR

RDS/Dick's Sporting Goods | 2010 INTERIOR DESIGNER/PM/INTERN COORDINATOR The Design Alliance Architects | 2006 - 2009 INTERIOR DESIGNER/INTERN

Hammer Design Associates | 2002 - 2006

